

Name of Project: Extended Community Climate Change Project-Drought (ECCCP-Drought).

Name of Post: Technical Officer (Engineer)

Number of Vacancies: 1 (One)

Job context : National Development Programme (NDP) is going to implement GCF & PKSF Funded ECCCP-Drought project at **Sadar Upazila** of **Naogaon** District. For implementing the project NDP is seeking qualified candidate for the position of the “Technical Officer (Engineer)” in its Project Management Unit (PMU) of the ECCCP-Drought project. She/he is primarily responsible for providing technical expertise and support for the achievement of the main objective of the project is to increase the resilience of climate vulnerable- communities in drought-prone areas of Bangladesh. This objective is expected to be achieved by implementing activities covering three main components: i) improved institutional and technical capacities to address climate change-induced drought, ii) increased availability of surface and ground water for irrigation and drinking, and iii) drought-resilient livelihoods created through sustainable agricultural production.

Job responsibilities:

- Provide technical expertise and support for constructing and maintaining water infrastructure such as Pond and canal re-excavation: Assess excavation needs, prepare technical specifications, supervise contractors, and ensure quality control.
- Provide technical expertise and support for constructing and maintaining Rooftop MAR and Pond MAR implementations.
- Prepare detailed technical specifications and bills of materials for construction activities.
- Supervise construction contractors, ensure quality control throughout construction phases, and address technical challenges during implementation.
- Conduct regular on-site technical inspections and monitor progress of construction activities.
- Maintain accurate technical records and prepare comprehensive technical reports for the project.
- Liaise with partner NGOs, government agencies, and local communities regarding technical aspects of the project and address their concerns.
- Conduct training sessions for community members on operation and maintenance of water infrastructure, including Pond, Canal, Rooftop MAR and Pond MAR systems.
- Participate in project planning and budgeting processes, providing technical input and cost estimations.
- Assist the PC in ensuring quality and timely completion of project deliverables.
- Perform any other duties assigned by the PC as per instruction from PKSF & IEM Management.

Education and Experience Requirement: Must have a Bachelor's degree in Civil Engineering or Geology.

- At least 2 years of experience in construction or water resources management projects, preferably in rural areas.

- Experience in rainwater harvesting, irrigation systems, and/or drought-resistant sanitation is an asset.
- Understanding of basic principles of climate change adaptation and water management is desirable.
- Excellent communication, interpersonal, and reporting skills are essential.
- Proficiency in Auto-CAD or other relevant engineering software is an advantage.

Additional Job Requirements:

- Knowledge of drought, climate change adaptation and water management in the context of Bangladesh, particularly Barind region.
- Fluency in English and Bengali languages is essential.
- Must have a valid motorcycle driving license.
- Must have a professional membership with the Institution of Engineers, Bangladesh-IEB (where applicable).

Age limit: Maximum 35 years.

Salary Range: Monthly gross salary will be BDT 50,000/- (including all taxes). Two Eid bonus (50% of gross salary) and one Nobo Borsho bonus (10% of gross salary) are provided annually. Mobile phone bill allowance of BDT 700 per month is provided. Travel allowance of BDT 5,000 per month is provided.

Job Location: Sadar Upazila of Naogaon District

Applying instruction: Suitable candidates are requested to send the CV with a forwarding letter to career@ndpbd.org; by **5th of April 2024** or requested to send the CV with a forwarding along with 2 passport size color photograph, copies of educational and experience certificates, relevant documents, national ID card, certificate of nationality from Poursava/UP and others addressing to the Executive Director, National Development Programme-NDP, Kazi Motiar Rahman Road, Masumpur, Sirajganj or P.O. Box No. 2 by **5th of April 2024**. Please clearly state the name of the position applied for on the top of the envelope.

Only the short-listed candidates will be called for interview.

Company Information:

National Development Programme (NDP)

Address: NDP Bhaban, Bagbari, Shahid Nagar, Upazilla : Kamarkhand, District: Sirajganj-6703; web : www.ndpbd.org

(The abusers of children, adolescent, youth, women, aged people, person with disability and people with ethnic community need not apply)